



# SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

COUNCIL MEETING  
THURSDAY, 26 AUGUST 2004

REPORTS AND MINUTES

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne, Cambridge  
CB3 6ES

If the press and public are likely to be excluded from the meeting during consideration of the following item on the grounds that exempt information is to be considered, it will be necessary to pass the following resolution: "That under Section 100(A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in paragraph (quoting relevant paragraph) of Part 1 of Schedule 12A of the Act."

## **SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

TO: The Chairman and Members of the  
South Cambridgeshire District Council

**NOTICE IS HEREBY GIVEN** that the next meeting of the Council will be held in the Council Chamber at 2.00 p.m. on

Thursday, 26th day of August 2004

and I am, therefore to summon you to attend accordingly for the transaction of the business specified below.

**DATED** this 18th August 2004

**GJ HARLOCK**  
Finance and Resources Director

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### **AGENDA**

**1. MINUTES**

To authorise the Chairman to sign the Minutes of the meeting held on the 22nd July 2004 as a correct record.

In relation to the remarks in Minute 2 on declarations of interest, the Monitoring Officer will provide Members with a written guidance note on interests arising from membership or support of campaign groups.

(Pages 1 - 10)

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members on matters arising in this agenda.

**3. CHAIRMAN'S ANNOUNCEMENTS**

**4. PUBLIC QUESTIONS**

None received to date.

**5. DRAFT STATEMENT OF ACCOUNTS 2003-2004**

To approve the draft Statement of Accounts. The Statement is enclosed separately with this agenda and the explanatory report of the Finance and Resources Director is attached.

(Pages 11 - 14)

**6. RECORDING OF MEETINGS**

To consider whether to pursue further the recording of debates. The report of the Finance and Resources Director is attached.

(Pages 15 - 24)

## 7. **APPOINTMENTS**

Arising from the last meeting, to make appointments to:

### **Duxford Airfield Management Liaison Committee**

The terms of reference allow for only one member representative from this Council. Councillors RGR Smith and JA Quinlan have both expressed interest; only one can be appointed.

### **Sawston Village College Sports Users' Committee**

The College is happy to accept as many representatives as the Council wishes to send. The catchment area comprises Babraham, Duxford, Sawston, the Shelfords, Stapleford and Whittlesford. Council is invited to appoint interested members.

To note:

### **The Junction (observer on Board of Management)**

The Junction are happy to have two representatives from the Council. Council appointed Councillors Hockney and Mrs Corney if two representatives were acceptable.

### **Cambridgeshire ACRE (Local Agenda 21)**

This was a time limited group which no longer exists

### **Great Ouse Area Environment Group**

This group has been replaced by the Environment Agency Central Area Advisory Panel, which is appointed by a selection process, with three local authority places. There are no vacancies at this time.

### **Old West Internal Drainage Board**

The IDB is happy to retain the services of both Mr Manning and Mr Wyatt (Council had suggested one of them).

## 8. **SUSPENSION OF CALL-IN**

The Environmental Health Portfolio Holder will be asked on the 6th September 2004, following discussion by the Licensing Committee, to approve the draft new Licensing Policy for public consultation. In order for the results of the consultation to be taken into account in the formulation of the final policy and the policy to be approved, published and distributed before 7th February 2005, the "first appointed day" of the Licensing Act 2003, consultation needs to begin on 8th September 2004. The Chairman of the Council and the Chairman of the Scrutiny and Overview Committee have consequently agreed that the call-in procedure will not apply to this decision.

It was not possible to begin preparing the policy statement until receipt of government guidance in July 2004. The policy will be presented to Council after the consultation period.

**FOR INFORMATION**

**TO RECEIVE THE REPORTS OF THE FOLLOWING MEETINGS**

(\* indicates that the minutes have already been confirmed as a correct record)

9. **CABINET 24TH JUNE 2004 \*** (Pages 25 - 30)
10. **CABINET 20TH JULY 2004**  
**N.B. The recommendations at minutes 3 (Policy and Financial Review), 4 (2004-05 Pay Award) and 5 (Policy on Traveller Issues) were considered by Council on 22nd July 2004** (Pages 31 - 40)
11. **DEVELOPMENT AND CONSERVATION CONTROL COMMITTEE 7TH JULY 2004** (Pages 41 - 48)
12. **LICENSING COMMITTEE 5TH JULY 2004** (Pages 49 - 50)
13. **STANDARDS COMMITTEE 21ST JULY 2004** (Pages 51 - 54)
14. **SCRUTINY AND OVERVIEW COMMITTEE 24TH JUNE 2004 \*** (Pages 55 - 56)
15. **SCRUTINY AND OVERVIEW COMMITTEE 15TH JULY 2004** (Pages 57 - 62)
16. **AUDIT PANEL 14TH JULY 2004** (Pages 63 - 66)

**TO RECEIVE QUESTIONS ON JOINT MEETINGS**

17. **CRIME AND DISORDER REDUCTION PARTNERSHIP 23RD JULY 2004** (Pages 67 - 72)
18. **SOUTH CAMBRIDGESHIRE ENVIRONMENT AND TRANSPORT AREA JOINT COMMITTEE**  
 Access to the minutes of the meeting of the 28th June 2004 was circulated in the weekly bulletin of 4th August 2004.
19. **CAMBRIDGE CITY AND SOUTH CAMBRIDGESHIRE ENVIRONMENT AND TRANSPORT JOINT STRATEGIC FORUM**  
 Access to the minutes of the meeting of the 18th July 2004 is being circulated in the weekly bulletin of the 18th August 2004.
20. **CHAIRMAN'S ENGAGEMENTS**  
 To note the following Chairman's engagements since the last Council meeting:

Date	Venue	Other remarks
23 July 2004	Tenants Best Kept Garden Competition	Accompanied by Cllr Mrs Murfitt and the Portfolio Holder
27 July 2004	Best Kept Garden – sheltered housing and vegetable	Accompanied by Cllr Mrs Murfitt and the Portfolio Holder
29 July 2004	“Glasshouse” Art Exhibition	
30 July 2004	RAF Brampton and Wyton Families day	